

February 8, 2010

LAPEER TOWNSHIP REGULAR BOARD MEETING

Lapeer Township Offices and Community Building
1500 Morris Road, Lapeer Township, Lapeer County, Michigan

BOARD PRESENT: Clerk Dawn Walker, Supervisor Scott Jarvis, Treasurer Lori Ann Taylor, and Trustee William Blaine.

ABSENT: Excused, Trustee John Rutzen.

OTHERS PRESENT: William Marshall, resident and Chief of Police
Lenny Schneider, resident and County Commissioner, District 6
Leonard Lumley, resident
Emily Caswell, LA View/County Press
Dan Gingell, resident and Planning Commission member

Supervisor Jarvis called the meeting to order at 7:00 p.m.
Everyone stood for the Pledge of Allegiance.

CONSENT

AGENDA: General correspondence for review:
Police Statistics for January 2010
Fire Report – December 2009 & January 2010

M-009-10: **MOVED** by Blaine, support by Walker to approve the consent agenda with the removal of agenda item number six, Soil Removal Ordinance and the addition of Resolution to seek grants. A vote was taken. Yes': All (4). **MOTION CARRIED.**

PUBLIC TIME: Commissioner Lenny Schneider addressed the board on behalf of the County Commission. Discussion followed. Dan Gingell spoke on behalf of the Planning Commission regarding the ongoing pavilion project and their desire for the board to move forward with implementation.

AGENDA:

M-010-10: **MOVED** by Blaine, support by Taylor to approve the January 14, 2010 regular board minutes as written. A vote was taken. Yes': All (4). **MOTION CARRIED.**

TREASURERS

REPORT:

M-011-10:

FUND	CLOSING BALANCE November
UNRESTRICTED FUNDS	
LCB&T -General Fund Checking	\$478.80
LCB&T -General Fund Saving	\$50,534.58
CHASE (Investment)	\$155,664.28
MBIA Class Investment Pool	\$163,229.70
MBIA - State Share	\$172,029.70
<i>CERTIFICATES OF DEPOSIT</i>	
LCBT #1 2% Matures 4-2010	\$101,514.43
LCBT #2 2% Matures 6-2010	\$151,507.88
Comerica - Revolving Improvement	\$241,780.87
Comerica - Capital Improvement	\$178,370.90
Comerica - General Fund J-Account	\$124,498.86
<i>General Township Working Totals:</i>	\$1,339,610.00
<i>MM/CD'S/Investment Only</i>	\$743,945.99
RESTRICTED FUNDS	
LCB&T - Disaster Contingency	\$300.18
LCB&T - Liquor Law Enforcement	\$942.99
LCB&T - Cemetery Trust	\$34,412.62
Trust & Agency	\$147.86
Lapeer Twp. Police Community Service	\$1,005.31
National City/Chase - Tax Collection	\$93,330.59

MOVED by Jarvis, support by Blaine to accept the Treasurers report for January. A vote was taken. Yes': All (4). **MOTION CARRIED.**

M-012-10: Treasurer Taylor requested a change to the Lapeer Township Investment Policy.

MOVED by Walker, support by Jarvis to approve the addition of Multi-Bank Securities, Inc. to the current list of approved banks. A vote was taken. Yes': All (4). **MOTION CARRIED.**

CLERKS
REPORTS:

Budget Amendments are needed for current month as follows:

	Increase	Decrease
101-215-7160 - Clerk Health Insurance	\$2,500.00	
101-215-8600 - Clerk Conf. & Education	\$1,000.00	
101-265-7400 – Township Hall Operating Supplies	\$1,000.00	
101-890-890 - Contingencies		\$4,500.00

BUDGET
AMENDMENTS

M-013-10:

MOVED by Taylor, support by Blaine to approve the budget amendments as presented. A vote was taken. Yes': All (4). **MOTION CARRIED.**

Clerk Walker presented the following:

- Vouchers presented from January 16th thru February 15th, including payroll from February 1st for total voucher payments in the amount of \$49,243.08.
- General Fund Balance sheet.
- Profit & Loss Budget report.

Discussion followed.

M-014-10:

MOVED by Jarvis, support by Blaine to approve payment of the vouchers. A roll call vote was taken: Jarvis; yes, Blaine; yes, Walker; yes, Taylor; yes, Rutzen; absent. **MOTION CARRIED.**

VACANT
STRUCTURE
POLICY
P-001-10:

Supervisor Jarvis presented the board with a copy of his proposed Vacant Structure Policy. Discussion followed.

Township of Lapeer

Vacant Structure Policy

Pursuant to Section 3401.2 of the Michigan Building Code and Sections 110.5 and 113.1 of the Michigan Residential Code, the following policy is established for structures that have become vacant due to foreclosure, abandonment, or other means. This Policy provides administrative procedures for the re-occupancy of vacant structures that have been subject to vandalism, or have been subjected to the removal or alteration of any required system that ensures safe occupancy pursuant to the Michigan Construction Codes.

Such structures shall be placarded with a notice that is visible and prohibits the structure from being altered, repaired or occupied without first obtaining a "Vacant Structure Permit" from the Construction Code Authority. The Township Supervisor in conjunction with advisory personnel will determine which home will be placarded.

The legal owners of the property and/or their agent shall apply for a "Vacant Structure Permit" on an application provided by the Construction Code Authority prior to any attempt to alter, repair, or re-occupy the structure. Issuance of the permit shall authorize entry by inspectors to inspect the building, electrical, plumbing, and mechanical systems to ensure that they have not been altered, removed, or tampered with beyond the original Construction Code approval.

Fees for a "Vacant Structure Permit" shall be determined by the Board of Directors of the Construction Code Authority. Inspectors shall have the authority to require additional permits for any system that requires replacement, is missing or has been subject to vandalism, and is no longer in compliance with the safety requirements of the manufacturer or design professional. Any permit required to construct, enlarge, alter, repair, install, convert or replace shall be subject to the provisions of the Michigan Codes.

Abandoned structures that do not comply with current smoke detector or rescue window requirements shall be upgraded to comply.

MOVED by Walker, support by Taylor to adopt the Vacant Structure Policy as presented. A roll call vote was taken: Walker; yes, Taylor; yes, Jarvis; yes, Blaine; yes, Rutzen; absent. **MOTION CARRIED.**

GRANT
ADMINISTRATOR
M-015-10:

Clerk Walker requested the Board appoint her as the Grant Administrator for Lapeer Township.

MOVED by Jarvis, support by Blaine to appoint the Lapeer Township Clerk, Dawn Walker as the Grant Administrator for the Township of Lapeer as she actively pursues grants that will meet the Townships needs. A vote was taken. Yes': All (4). **MOTION CARRIED.**

RESOLUTION TO
SEEK GRANT FOR
PAVILION
R-002-10:

Clerk Walker discussed grant options to fund the Township Park and Recreation Plan and asked the Board to support efforts to obtain a grant for the construction of a Township hall pavilion.

WHEREAS, The Board of Trustees of Lapeer Township has created and adopted a Parks & Recreation Plan under Public Act 157 of 1905 on the 10th day of December 2007, with the intent of providing recreational activities for the community at the Township hall site, and

WHEREAS, the Board of Trustees feel that implementation of the project would be for the betterment of the community, and

WHEREAS, the Lapeer Township Planning Commission has been working on implementation of the Plan starting with the erection of a pavilion, and

WHEREAS, the Lapeer Township Planning Commission and the Lapeer Township Clerk are in process of actively seeking support in the form of grants for the implementation of pavilion construction at the Township hall site,

NOW, THEREFORE BE IT RESOLVED that upon available funding of the pavilion project the Board of Trustees agrees to implement said project.

MOVED by Jarvis, support by Blaine to adopt the resolution to seek grants for the pavilion as presented. A roll call vote was taken: Jarvis; yes, Blaine; yes, Taylor; yes, Walker; yes, Rutzen; absent. **MOTION CARRIED.**

FESIBILITY STUDY
M-016-10:

The board reviewed and discussed quotes obtained by the Supervisors' of Mayfield, Oregon, Lapeer and Elba Townships for a feasibility study for emergency services.

MOTION by Blaine, support by Walker to authorize the shared funding for a feasibility study to be conducted by Mark Skidmore of Michigan State Extension Services at a cost of \$2,875.00 per Township for a total cost of \$11,500.00. A roll call vote was taken: Blaine; yes, Walker; yes, Jarvis; yes, Taylor; yes, Rutzen; absent. **MOTION CARRIED.**

PUBLIC TIME:

Clerk Walker discussed the upcoming recycling commitment requested by Deerfield Disposal for the year of 2011. While the Township of Lapeer continues to be one of the highest users of the service it was decided to investigate other options as Township funding is continuing to decline. Discussion followed as to what point should municipalities continue to fund private enterprise? Trustee Blaine will investigate other recycling options and report back to the board

REPORTS:

Supervisor Jarvis reported on Construction Code Authority and Trustee Blaine reported on the EMS.

ADJOURNMENT:

MOVED by Blaine, support by Walker to adjourn the meeting. The meeting was unanimously adjourned (at 8:10 p.m.).

Dawn M. Walker, CMC
Lapeer Township Clerk

Nancy L. Bradford
Lapeer Township Deputy Clerk