

April 12, 2010

## LAPEER TOWNSHIP REGULAR BOARD MEETING

Lapeer Township Offices and Community Building  
1500 Morris Road, Lapeer Township, Lapeer County, Michigan

BOARD PRESENT: Clerk Dawn Walker, Supervisor Scott Jarvis, Treasurer Lori Ann Taylor and Trustees John Rutzen and Bill Blaine.

ABSENT: None.

OTHERS PRESENT: Lenny Schneider, resident and County Commissioner, District 6  
Linda Jarvis, resident and County Commissioner, District 4  
Leonard Lumley, resident  
Jim Sherman and Eric Muerhoff, residents  
Claire McCarty, resident  
Emily Caswell, LA View/County Press

Supervisor Jarvis called the meeting to order at 7:00 p.m.  
Everyone stood for the Pledge of Allegiance.

AGENDA: *MOVED by Blaine, support by Taylor to approve the agenda with the additions of ADT Security and lawn mowing. A vote was taken. Yes': All (5). MOTION CARRIED.*

CONSENT  
AGENDA: General correspondence for review:  
Police Statistics for March 2010  
Fire Report and Invoices – March 2010

PUBLIC TIME: Commissioner Linda Jarvis addressed the board on behalf of the County Commission.

MCCARTY  
M-026-10: Resident Claire McCarty, resident at 2065 S. Lapeer Road appeared before the board.

*MOVED by Walker, support by Rutzen to have Claire McCarty reappear before the zoning board of appeals and waive the hearing fee. A vote was taken. Yes': All (5). MOTION CARRIED.*

Supervisor Jarvis reported on the Utilities Authority meeting. Trustee Blaine reported on recycling.

AGENDA:

M-027-10: *MOVED by Blaine, support by Taylor to approve the March 8, 2010 regular board minutes as corrected, the March 16, 2010 special board minutes as written and the April 5, 2010 joint meeting minutes as written. A vote was taken. Yes': All (5). MOTION CARRIED.*

TREASURERS  
REPORT:  
M-028-10:

FUND	CLOSING BALANCE March
<b>UNRESTRICTED FUNDS</b>	
LCB&T -General Fund Checking	\$480.00
LCB&T -General Fund Saving	\$10,521.25
CHASE (Investment)	\$155,781.27
MBIA Class Investment Pool	\$163,279.55
MBIA - State Share	\$130,077.79
<i>CERTIFICATES OF DEPOSIT</i>	
LCBT #1 2% matures 4-2010	\$101,514.43
LCBT #2 2% matures 6-2010	\$152,255.04
MBIA CD matures 3.25.2011 .37%	\$99,000.00
MBIA CD matures 3.31.2011 .55%	\$100,000.00
Comerica - Revolving Improvement	\$241,807.84
Comerica - Capital Improvement	\$178,390.80
Comerica - General Fund J-Account	\$96,114.15
<i>General Township Working Totals:</i>	<b>\$1,429,222.12</b>
<i>MM/CD'S/Investment Only</i>	<b>\$771,830.29</b>
<b>RESTRICTED FUNDS</b>	
LCB&T - Disaster Contingency	\$300.56

LCB&T - Liquor Law Enforcement	\$944.16
LCB&T - Cemetery Trust	\$34,423.75
Trust & Agency	\$147.86
Lapeer Twp. Police Community Service	\$1,605.08
National City/Chase - Tax Collection	\$9,500.60

*MOVED by Walker, support by Rutzen to accept the Treasurers report for March. A vote was taken. Yes: All (5). MOTION CARRIED.*

Clerk Walker presented monthly financial reports and budget amendments.

*MOVED by Jarvis, support by Blaine to approve the budget amendments as reported.*

	INCREASE	DECREASE
101-171-7170 Supervisor, life insurance	60.00	
101-171-8600 Supervisor, Conference & Education		60.00
101-215-7170 Clerk, life insurance	50.00	
101-215-7030 Clerk, deputy		50.00
101-253-7170 Treasurer, life insurance	20.00	
101-253-270 Treasurer, Office supplies		20.00
101-253-9640 Treasurer, Property tax chargeback	840.00	
101-253-9770 Treasurer, hardware		600.00
101-253-8600 Treasurer, conference		240.00
101-301-8600 Police, conference	188.00	
101-301-9780 Police, equipment		188.00
101-751-900 Recreation, publishing	100.00	
101-751-801 Recreation, professional services		100.00

*A roll call vote was taken: Jarvis; yes, Blaine; yes, Taylor; yes, Rutzen; yes, Walker; yes. MOTION CARRIED.*

M-029-10: *MOVED by Rutzen, support by Taylor to approve payment of the vouchers (dated March 16 through April 15, 2010). A roll call vote was taken: Rutzen; yes, Taylor; yes, Blaine; yes, Walker; yes, Jarvis; yes. MOTION CARRIED.*

FIRE RUN  
M-030-10: Fire run protest of fee, #2009-029 – James Sherman.

*MOVED by Walker, support by Taylor to reduce fire-run 2009-029 to \$1250.00 from the original amount of \$2500 contingent upon the following:  
Homeowner shall pay in full within thirty (30) days; or  
The homeowner shall agree and enter into a monthly scheduled payment plan within thirty (30) days.  
If the terms of the agreement are not met by the homeowner, the amount due to the Township shall revert to the original invoiced amount.  
A roll call vote was taken: Walker; yes, Taylor; yes, Rutzen; yes, Blaine; yes, Jarvis; yes. MOTION CARRIED.*

TREES  
M-031-10: *MOVED by Blaine, support by Rutzen to allow the Supervisor to gather quotes and have fourteen (14) trees moved at the Township hall grounds. A vote was taken. Yes: All (5). MOTION CARRIED.*

APPRAISAL  
After review of the land appraisal the board unanimously agreed not to pursue the purchase of the vacant acreage north of the Township hall grounds.

SALARY  
RESOLUTIONS  
Resolution offered by Jarvis, support by Blaine.

R-05-10: WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Lapeer Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2010-2011 by adopting a resolution at least 30 days prior to the township annual meeting, and

NOW BE IT RESOLVED, that as of July 1<sup>st</sup>, 2010 the salary of the Board offices shall remain as follows:

Clerk: \$35,295.00 base salary, \$500.00 additional per election; \$97.00 for regular board minutes and \$48.50 for special board minutes when a board-recording secretary is not used.

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on Monday, June 14<sup>th</sup>, 2010, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during each official's term of office. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salaries as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on April 12<sup>th</sup>, 2010, is properly adopted by the Lapeer Township Board at least 30 days prior to the annual meeting, as required by law.

Upon a roll call vote, the following voted, aye: Jarvis, Blaine, Rutzen, Walker, Taylor.

Nays: None.

Abstain: none.

The supervisor declared the resolution adopted.

R-06-10: Resolution offered by Walker, support by Blaine.

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Lapeer Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2010-2011 by adopting a resolution at least 30 days prior to the township annual meeting, and

NOW BE IT RESOLVED, that as of July 1<sup>st</sup>, 2010 the salary of the Board offices shall remain as follows:

Treasurer: \$28,715.00 base salary.

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on Monday, June 14<sup>th</sup>, 2010, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during each official's term of office. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salaries as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on April 12<sup>th</sup>, 2010, is properly adopted by the Lapeer Township Board at least 30 days prior to the annual meeting, as required by law.

Upon a roll call vote, the following voted, aye: Walker, Blaine, Rutzen, Taylor, Jarvis.

Nays: None.

Abstain: none.

The supervisor declared the resolution adopted.

R-07-10: Resolution offered by Blaine, support by Walker.

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Lapeer Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2010-2011 by adopting a resolution at least 30 days prior to the township annual meeting, and

NOW BE IT RESOLVED, that as of July 1<sup>st</sup>, 2010 the salary of the Board offices shall remain as follows:

Supervisor: \$26,701.00 base salary.

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on Monday, June 14<sup>th</sup>, 2010, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during each official's term of office. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salaries as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on April 12<sup>th</sup>, 2010, is properly adopted by the Lapeer Township Board at least 30 days prior to the annual meeting, as required by law.

Upon a roll call vote, the following voted, aye: Blaine, Walker, Rutzen, Taylor, Jarvis.

Nays: None.

Abstain: none.

The supervisor declared the resolution adopted.

R-08-10: Resolution offered by Walker, support by Taylor.

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Lapeer Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2010-2011 by adopting a resolution at least 30 days prior to the township annual meeting, and

NOW BE IT RESOLVED, that as of July 1<sup>st</sup>, 2010 the salary of the Board offices shall remain as follows:

Trustee: \$4,668.00 base salary plus \$40 per meeting for meetings over and above 13 per year.

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on Monday, June 14<sup>th</sup>, 2010, at which time the electors may modify these

amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during each official's term of office. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salaries as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on April 12<sup>th</sup>, 2010, is properly adopted by the Lapeer Township Board at least 30 days prior to the annual meeting, as required by law.

Upon a roll call vote, the following voted, aye: Walker, Taylor, Jarvis, Rutzen, Blaine.

Nays: None.

Abstain: none.

The supervisor declared the resolution adopted.

M-032-10: Quickbooks upgrade:

*MOVED by Blaine, support by Jarvis to send to approve the purchase of a quickbooks multi-user upgrade to Quickbooks 2010 by the clerk's office. A vote was taken. Yes': All (5). MOTION CARRIED.*

M-033-10: Board of Review secretary pay:

*MOVED by Walker, support by Taylor to approve a one time payment to the 2010 board of review secretary in the amount of ninety dollars. A vote was taken. Yes': All (5). MOTION CARRIED.*

POLICY

Treasurer Taylor and Clerk Walker will form a committee to work on pay schedules for committee and conference attendance. The remaining board members shall offer suggestions before work commences.

TREASURER  
CONFERENCE

M-034-10:

*MOVED by Jarvis, support by Blaine to allow the Treasurer to attend the APT conference in July. A vote was taken. Yes': All (5). MOTION CARRIED.*

Lakes & Lawn Landscaping: Tabled.

ROAD WORK  
M-035-10:

Dust Control, summer 2010 – project 504-012-014198:

*MOVED by Walker, support by Taylor to approve up to four dust control applications at the Supervisors discretion at a cost not to exceed \$5,430.49 per application less allocation available. One application prior to the June 30 year-end. A vote was taken. Yes': All (5). MOTION CARRIED.*

Road side mowing, summer 2010 – project 504-012-014199:

M-036-10:

*MOVED by Jarvis, support by Rutzen to approve roadside mowing one time with a second contingent upon review by the Supervisor. A vote was taken. Yes': All (5). MOTION CARRIED.*

CEMETERY SIGNS  
M-037-10:

*MOVED by Jarvis, support by Blaine to approve purchase of section signs for the cemetery, design to be approved by the Treasurer and Clerk, at a cost not to exceed one hundred dollars. A vote was taken. Yes': All (5). MOTION CARRIED.*

PENSION PLAN  
RESTATEMENT  
M-038-10:

*MOVED by Taylor, support by Jarvis to allow the clerk to sign the pension plan restatement due on April 30, 2010. A vote was taken. Yes': All (5). MOTION CARRIED.*

ADT:

Clerk will contact ADT with questions on maintenance pricing for the Township hall.

MOWING  
M-039-10:

*MOVED by Rutzen, support by Jarvis to pay an additional twenty five dollars per time for the additional area to be mowed at the Township hall grounds. A vote was taken. Yes': All (5). MOTION CARRIED.*

PUBLIC TIME:

Commissioner Lenny Schneider reported from the Board of County Commissioners.

REPORTS:

Supervisor Jarvis reported on Construction Code Authority and Trustee Blaine reported on EMS.

ADJOURNMENT:

*MOVED by Blaine, support by Walker to adjourn the meeting. The meeting was unanimously adjourned (at 9:25 p.m.).*

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Dawn M. Walker, CMC  
Lapeer Township Clerk