

April 11, 2011

LAPEER TOWNSHIP REGULAR BOARD MEETING

Lapeer Township Offices and Community Building
1500 Morris Road, Lapeer Township, Lapeer County, Michigan

BOARD PRESENT: Supervisor Scott Jarvis, Clerk Dawn Walker, Treasurer Lori Ann Taylor (at 7:20 p.m.),
Trustee s Bill Blaine and John Rutzen.

ABSENT: None.

OTHERS PRESENT: Resident Leonard Lumley, Jeff Dagher of Edward Jones, Kendra Osowski of John
Hancock, Lapeer County Commissioners Linda Jarvis (district 6) and Lenny
Schneider (district 4) and Mary Brown representing Lapeer County Conservation
District.

Supervisor Jarvis called the meeting to order at 7:00 p.m.
Everyone stood for the Pledge of Allegiance.

M-035-11: *MOVED by Rutzen, support by Blaine to approve the agenda with additions. A vote
was taken. Yes': All (4). MOTION CARRIED.*

CONSENT AGENDA: General correspondence for review:
Police Statistics for March 2011
Fire department report and invoices for March 2011

PUBLIC TIME: Commissioner Jarvis spoke on behalf of the County Commission.
AGENDA:

M-036-11: *MOVED by Walker, support by Blaine to approve the consent agenda.*

M-037-11: *MOVED by Blaine, support by Rutzen to approve the March 14, 2011 regular board
meeting minutes with corrections. A vote was taken. Yes': All (4). MOTION
CARRIED.*

TREASURERS
REPORT:
M-038-11:

MARCH 2011

FUND	CLOSING BALANCE
UNRESTRICTED FUNDS	
Lapeer County Bank & Trust - General Fund Checking	\$463.80
Lapeer County Bank & Trust - General Fund Saving	\$12,578.97
Comerica - Revolving Improvement	\$56,925.01
Comerica - R.I. M.M. - .55% Matures June 2011	\$140,366.54
Comerica - Capital Improvement	\$8,438.92
Comerica - C.I. M.M. - .55% Matures June 2011	\$100,251.23
Comerica - General Fund J-Account	\$117,956.96
Huntington Bank R.I. - CD 1.26% Matures June 2011	\$100,000.00
Huntington Bank C.I. - CD 1.26% Matures June 2011	\$100,000.00
Chase Bank - Investment	\$156,483.17
Cutwater Investment	\$13,437.25
Cutwater Investment - State Share	\$130,578.70
LCBT CDAR's	\$200,000.00
LCBT CD #1 - .90% Matures April 2011	\$102,708.37
LCBT CD #2 - 2% Matures June 2011	\$154,054.96

MBS Securities - .55% CD Matures March 31, 2011	\$100,550.00
General Township Working Totals:	\$1,494,793.88
MM/CD's/Investment Only:	\$727,233.75
RESTRICTED FUNDS	
Lapeer County Bank & Trust - Disaster Contingency	\$300.22
Lapeer County Bank & Trust - Liquor Law Enforcement	\$935.24
Lapeer County Bank & Trust - Cemetery Trust	\$34,423.75
Lapeer County Bank & Trust - Trust & Agency	\$145.86
Lapeer County Bank & Trust - Lapeer Township Police Community Service	\$1,567.49
PNC - Delinquent Tax Collection	\$268.86
LCBT - Tax Collection	\$972.12

MOVED by Walker, support by Blaine to accept the March treasurers' report. A vote was taken. Yes': All (4). MOTION CARRIED.

Clerk Walker presented the following:

- Vouchers payments from March 16th thru April 15th, including payroll from April 4th. Discussion followed.

PAYMENT OF
VOUCHERS:
M-039-11:

MOVED by Jarvis, support by Rutzen to approve payment of the vouchers. A vote was taken. Yes': All (4). MOTION CARRIED.

Clerk Walker discussed the 2011-2012 budget.

Jeff Dagher of Edward Jones and Kendra Osowski of John Hancock gave a presentation regarding the township pension plan.

Treasurer Taylor entered at 7:20 p.m.
Mary Brown entered at 7:35 p.m.
Lenny Schneider entered at 7:45 p.m.

PENSION PLAN
M-040-11:

MOVED by Walker, support by Taylor to approve a change to the John Hancock pension plan, with Edward Jones advisor, Jeff Dagher effective July 1, 2011. A roll call vote was taken: Walker; yes, Taylor; yes, Rutzen; yes, Blaine; yes, Jarvis; yes. MOTION CARRIED.

Jeff Dagher and Kendra Osowski departed at 7:45 p.m.

Discussion and calls were made regarding the electrical bids.

ELECTRICAL BIDS
M-041-11:

MOVED by Walker, support by Blaine to accept the bid for electrical work to the pavilion by Sky Electric. A roll call vote was taken: Walker; yes, Blaine; yes, Rutzen; yes, Jarvis; yes; Taylor, abstain. MOTION CARRIED.

Linda Jarvis departed at 7:55 p.m.

PAVILION
GUTTERS
M-042-11:

Discussion regarding seamless gutters for the pavilion.

MOVED by Jarvis, support by Rutzen to accept the bid by Final Touch Seamless Gutter. A vote was taken. Yes': All (5). MOTION CARRIED.

PAVILION
WATER LINE
BIDS:

Discussion, tabled.

HALL LIGHT
REPLACEMENT: Discussion, tabled.

PAVILION TRASH
RECEPTACLES
M-043-11: *MOVED by Walker, support by Taylor to prepare three metal barrels at twenty five dollars each labor and to purchase three barrel tops to fit. A vote was taken. Yes': Three (3); No: Two (Jarvis, Blaine). MOTION CARRIED.*

LAPEER
CONSERVATION
DISTRICT: Mary Brown appeared before the board to discuss a partnership contract for water quality cleanup. Supervisor Jarvis will meet and discuss further and bring information back to the board for review.

FOIA
COORDINATOR
R-004-11: The following resolution was offered by board member Rutzen, and supported by board member Blaine:

WHEREAS, the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq., provides for public access to certain public records of public bodies and prescribes the powers and duties of certain public officers and public bodies; and

WHEREAS, it is the public policy of this state that all persons, except those persons incarcerated in state or local correctional facilities, are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees, and that the people shall be informed so that they may fully participate in the democratic process; and

WHEREAS, section 6 of the Act requires that a township shall designate an individual as the public body's Freedom of Information Act Coordinator, who shall be responsible for accepting and processing requests for the township's public records, and for approving a denial under section 5 of the Act;

NOW, THEREFORE, BE IT RESOLVED that on April 11, 2011 the Lapeer Township Board designates Dawn M. Walker to serve as the Township FOIA Coordinator.

Upon a roll call vote, the following voted:
Yes: Rutzen, Blaine, Taylor, Jarvis, Walker.
No: None.
The supervisor declared the resolution adopted.

SALARY
RESOLUTIONS
R-005-11: Salary resolutions were presented for the offices of supervisor, clerk, treasurer, and trustees to be provided to electors at the Lapeer Township annual meeting on June 13, 2011 in accordance with Michigan Compiled Law 41.95.

*Resolutions offered by board member Walker and supported by board member Jarvis. Upon a roll call vote, the following voted:
Yes: Walker, Jarvis, Blaine, Taylor and Rutzen.
No: None.
The supervisor declared the resolutions adopted.*

Commissioner Lenny Schneider departed at 9:02 p.m.

CEMETERY LAWN
M-044-11: *MOVED by Blaine, support by Rutzen to approve the purchase of dylox and merit for the Hunters Creek Cemetery lawn to help in the control of ground moles. A vote was taken. Yes': All (5). MOTION CARRIED.*

PAVILION
OPEN HOUSE: Dates were discussed and tabled until the May meeting.

LCCF FINAL
REPORT REVIEW: The Lapeer County Community Foundation final report was reviewed.

PORTABLE
REST ROOM
M-045-11: *MOVED by Rutzen, support by Blaine to rent the portable restroom, "comfort inn" as presented by Floyd Delong & Son beginning in June. A vote was taken. Yes: All (5). MOTION CARRIED.*

HALL RENTAL
POLICY
P-001-11: *The following hall rental policy was offered by Clerk Walker, and supported by Supervisor Jarvis.*

Hall Rental Policy

Definitions:

A Lapeer Township resident is defined as those persons living within the township limits, owners of real property within the township limits or owners of a business within the township limits, subject to personal property tax.

Policy:

To hold a rental date, the deposit and a signed rental agreement must be received in the office. No dates will be held without these being in place.

The "renter" must post the deposit either by cash or check, no third party rentals allowed.

Rental fee is due no less than one week prior to the rental date.

Deposits are refunded after board approval at the next regular scheduled board meeting; subject to a closing inspection with no damages.

Deposit is forfeited when the rental is cancelled if the building could have otherwise been rented.

A portion of deposit may be withheld at a rate of \$20 for the first hour and \$10 for each additional half-hour if the rental time extends beyond the agreed closing time.

Set-up and clean-up are to be completed by the renter; non-compliance may result in the forfeiture of all or a portion of the hall rental deposit.

Once the building is opened for a rental, it will not be left unattended at any time until it is closed and secured by Township personnel.

No smoking is permitted inside the Township hall.

No open flames, candles or balloons allowed.

No alcohol is permitted inside the Township hall or on Township property.

No food preparation (cooking) is allowed.

Renter is responsible for all setup and cleanup including garbage removal.

All activities are to be completed and cleaned up by 12:00 a.m.

The Building Rental Rules (as outlined on the Building rental agreement) and hall rental fee schedule are to be followed by renters and subject to change at any time by motion of the Lapeer Township board.

Rental Availability:

January, February and March rental availability will begin on October 1st of the prior year. The remainder of the year will be available on the first work day of the New Year.

*Upon a roll call vote, the following voted:
Yes: Walker, Jarvis, Rutzen, Taylor and Blaine.
No: None.
The supervisor declared the policy adopted.*

HALL RENTAL
AGREEMENT
AMENDMENT
M-046-11:

MOVED by Walker, support by Blaine to accept the discussed and presented changes to the Lapeer Township hall rental agreement. A vote was taken. Yes': All (5). MOTION CARRIED.

DUST
CONTROL
M-047-11:

MOVED by Walker, support by Blaine to accept dust control by the road commission for up to four applications as needed to be over seen by the Supervisor. A vote was taken. Yes': All (5). MOTION CARRIED.

ROADSIDE
MOWING
M-048-11:

MOVED by Walker, support by Jarvis to authorize the signing of the road commission agreement for roadside mowing, project number 504-012-114198 changing the agreement to utilize the Township 2011 allocation. Up to two mowing's will be completed as over seen by the supervisor. A vote was taken. Yes': All (5). MOTION CARRIED.

TRAILHEAD
M-049-11:

Trustee Rutzen provided presentation to the board of a trail kiosk that he would like to build for the township park.

MOVED by Walker, support by Blaine to allow an expense for up to \$1200.00 for the construction of the kiosk, which includes \$200.00 to Mr. Hovis for his support in this endeavor. A vote was taken. Yes': All (5). MOTION CARRIED.

TNU
M-050-11:

MOVED by Jarvis, support by Taylor to contract with Thumb Narcotics Unit in the amount of \$1,111.07 for the 2011 year. A vote was taken. Yes': All (5). MOTION CARRIED.

PUBLIC TIME:

No one further wished to address the board during public time.

REPORTS:

Reports were given on Lapeer County EMS, and Planning Commission.

ADJOURNMENT:

MOVED by Walker, support by Jarvis to adjourn the meeting. The meeting was unanimously adjourned (at 9:36 p.m.).



Dawn M. Walker, CMC
Lapeer Township Clerk