

June 11, 2012

## LAPEER TOWNSHIP REGULAR BOARD MEETING

Lapeer Township Offices and Community Building  
1500 Morris Road, Lapeer Township, Lapeer County, Michigan

BOARD PRESENT: Clerk Dawn Walker, Supervisor Scott Jarvis, Treasurer Lori Ann Taylor, Trustees John Rutzen and Bill Blaine.

OTHERS PRESENT: Police Chief William Marshall, Commissioner Lenny Schneider, Commissioner Linda Jarvis, and Deputy Clerk Nancy Bradford.

Supervisor Jarvis called the meeting to order at 7:00 p.m. Everyone stood for the Pledge of Allegiance.

AGENDA: *Moved by Blaine, support by Jarvis to approve the agenda as presented. The agenda was approved unanimously.*

The *annual meeting* was opened by Supervisor Jarvis at 7:00 p.m.

The *annual meeting* was closed at 7:22 p.m. by Supervisor Jarvis, with the regular meeting being reconvened at 7:22 p.m.

CONSENT

AGENDA: General correspondence for review:  
Police Statistics for May 2012  
Fire Report for May 2012

PUBLIC TIME: Commissioner Jarvis spoke briefly on behalf of the County Commission. Clerk Walker brought the board up to speed on the ongoing Greenwood Enterprises litigation. Chief Marshall inquired about any future discussions regarding a Special Assessment for fire protection.

M-062-12: *Moved by Rutzen, support by Blaine to approve the May 14, 2012 regular board minutes as written. A vote was taken. Yes: All (5). Motion Carried.*

TREASURERS  
REPORT

M-063-12: MAY 2012

FUND	CLOSING BALANCE
<i>UNRESTRICTED FUNDS</i>	
Lapeer County Bank & Trust - General Fund Checking	\$498.80
Lapeer County Bank & Trust - General Fund Saving	\$21,943.52
Comerica - Revolving Improvement	\$8,242.50
Comerica - Revolving Improvement, Money Market	\$290,942.38
Comerica - Capital Improvement	\$94,310.13
Comerica - Capital Improvement, Money Market	\$100,518.99
Comerica - General Fund J-Account	\$51,558.15
Chase Bank - Investment	\$106,962.52
Cutwater Investment	\$441.93
Cutwater Investment, State Share Revenue	\$81,289.04
Lapeer County Bank & Trust - CDAR's - 0.5875% matures April 2013	\$200,000.00
Lapeer County Bank & Trust - CDAR's - .67% matures June 2012	\$200,000.00
Flagstar CD - .75% matures March 2013	\$100,000.00
Flagstar CD - .75% matures October 2013	\$100,000.00
<i>General Township Working Totals:</i>	\$1,356,707.96

<i>Money Market / Certificate of Deposit / Investment Only:</i>	\$788,693.49
<b>RESTRICTED FUNDS</b>	
Lapeer County Bank & Trust - Disaster Contingency	\$300.35
Lapeer County Bank & Trust - Liquor Law Enforcement	\$919.71
Lapeer County Bank & Trust - Cemetery Trust	\$34,412.45
Lapeer County Bank & Trust - Trust & Agency	\$1.00
Lapeer County Bank & Trust - Lapeer Township Police Community Service	\$737.50
PNC - Delinquent Tax Collection	\$373.80
LCBT - Tax Collection	\$991.17

*Moved by Walker, support by Blaine to accept the May Treasurers' report. A vote was taken. Yes: All (5). Motion Carried.*

CLERKS  
REPORTS:

Clerk Walker presented the following:

- Budget amendments.
- Vouchers presented from May 16<sup>th</sup> thru June 15<sup>th</sup>, including payroll from June 4<sup>th</sup>.

Discussion followed.

Budget Amendments needed for current month as follows:

LAPEER TOWNSHIP BUDGET AMENDMENTS JUNE 2012	INCREASE	DECREASE
1012537270 · Treasurer - Office Supplies	130.00	
1012538600 · Treasurer - Conference & Education		1,765.00
1012539640 · Treasurer - Property Tax Chargebacks		259.00
1012539850 · Treasurer - Software	2,315.00	
1012577410 · Assessor - Operating Supplies, Maps		450.00
1012579850 · Assessor - Software	1,373.00	
1012627050 · Elections - Wages Per Diem		1,095.00
1012627270 · Elections - Office Supplies	45.00	
1012628010 · Elections - Professional Services		950.00
1012637270 · General Office - Office Supplies		250.00
1012638010 · General Office - Professional Services		800.00
1012639000 · General Office - Publishing, Newspaper	250.00	
1012658030 · Township Hall Grounds - Contractual Snow Removal		869.00
1012659750 · Township Hall Grounds - Building, Improvements	325.00	
1012668015 · Attorney - Contract ZBA		150.00
1012668016 · Attorney - Contract Tax/Assessing	150.00	
1012768020 · Cemetery - Contractual Mowing	2,000.00	
1012768040 · Cemetery - Opening, Closing, Foundations		1,000.00
1013017400 · Law Enforcement - Operating Supplies	100.00	
1013018100 · Law Enforcement - Membership/Subscription	5.00	
1013019300 · Law Enforcement - Maintenance, Repairs		105.00
1013369740 · Fire Service - Land Improvements		1,000.00
1013718010 · Inspection & Enforcement - Professional Services	100.00	
1014409690 · General Public Works - Twp. Contribution Recycling		1,000.00
1014459690 · Drains at Large - Township Contribution		100.00
1017217050 · Planning Commission - Wages		1000.00

1017519740 · Recreation & Culture - Land, Improvement	29,500.00	
1017519790 · Recreation & Culture - Recreation Equipment		2,500.00
150665000 · Cemetery interest		25.00
150967966 · Cemetery transfers in and out		25.00

BUDGET AMENDMENTS:  
M-064-12: *Moved by Blaine, support by Rutzen to approve the budget amendments. A roll call vote was taken. Blaine; yes, Rutzen; yes, Taylor; yes, Jarvis; yes, Walker; yes. Motion Carried.*

PAYMENT OF VOUCHERS:  
M-065-12: *Moved by Jarvis, support by Rutzen to approve payment of the vouchers. A roll call vote was taken. Jarvis; yes, Rutzen; yes, Walker; yes, Blaine; yes, Taylor; yes. Motion Carried.*

Commissioner Schneider arrived at 7:50 p.m.

Supervisor Jarvis moved item number four (4) on the agenda, fire run Maple Grove Church to the end of the agenda.

MTA INVOICE:  
M-066-12: *Moved by Jarvis, support by Walker to approve payment of the Michigan Township Association 2012-2013 dues in the amount of \$2,932.99. A vote was taken. Yes: All (5). Motion Carried.*

ESTABLISHMENT OF RECEIVING BOARD:  
R-008-12:

Township of Lapeer  
Establishment of Receiving Board

**WHEREAS**, Michigan Election Law (Act 116 of 1954) provides in MCL 168.679a that the legislative body of a city, township or village may, by resolution, provide that one or more additional boards of election inspectors be appointed to serve as a Receiving Board of election inspectors at an election at which the ballots are counted and certified at the precinct; and

**WHEREAS**, the Election Commission shall appoint a Receiving Board consisting of not less than two election inspectors, with an equal number of election inspectors from each major political party; and

**WHEREAS**, not less than two election inspectors in a precinct, representing each of the major political parties, shall deliver to the Receiving Board for that precinct in a sealed transfer case, election materials as stated Michigan Election Law; specifically MCL 168.679a(2); and

**WHEREAS**, the Receiving Board will be responsible for the duties as outlined in MCL 168.679a of the Michigan Election Law (Act 116 of 1954) and the guidelines as set forth by the Secretary of State Bureau of Elections; and

**NOW THEREFORE, BE IT RESOLVED** that the Township of Lapeer Election Commission is authorized to establish a Receiving Board for each election beginning with August 2012.

Motion offered by board member Blaine, support by board member Taylor to adopt the foregoing resolution.

Upon a roll call vote, the following voted:  
Aye: Blaine, Taylor, Rutzen, Walker, Jarvis.  
Nays: none.  
Abstain: none.

The Supervisor declared the motion carried and the resolution duly adopted on this; the 11th day of June 2012.

Lapeer Township General Appropriations Act  
 Fiscal Year 2012-2013

A resolution to establish a general appropriations act for Lapeer Township; to define the powers and duties of the Lapeer Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Lapeer Township resolves:

Section 1: Title

This resolution shall be known as the Lapeer Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

For general law townships: Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation, being the LA View Newspaper on May 03, 2012; and a public hearing on the proposed budget was held on Monday, May 14, 2012.

Section 5: Estimated Revenues

Estimated Township General Fund revenues for fiscal year 2012-2013, including an allocated millage of 1.6072 mills; and various miscellaneous revenues shall total \$ 719,375.00.

Section 6: Millage Levy

The Lapeer Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an amount equal to 1.6072 mills as authorized under state law and approved by the electorate.

Section 7: Estimated Expenditures

Estimated Township General Fund expenditures for fiscal year 2012-2013 for the various Township activities are as follows:

101101 – Trustees & Governing Body	14,230.00
101171 – Supervisor	33,805.00
101181 – Committee Members	3,000.00
101215 – Clerk	51,040.00
101223 – Audit	6,500.00
101247 – Board of Review	2,150.00
101253 – Treasurer	36,980.00
101257 – Assessor	38,139.00
101262 – Elections	8,000.00
101263 – General Office	41,490.00
101265 – Township Hall Grounds	38,700.00
101266 – Attorney	4,800.00
101276 – Cemetery	11,480.00
101301 – Law Enforcement	111,920.00
101336 – Fire Service	149,050.00
101371 – Inspection & Enforcement	150.00
101440 – General Public Works	700.00
101445 – Drains at Large	1,000.00
101446 – Roads & Bridges	307,000.00
101448 – Streetlights	12,000.00
101651 – Health & Welfare	10,112.00
101721 – Planning Commission	17,898.00
101722 – Zoning Board of Appeals	900.00
101751 – Recreation & Culture	11,500.00
101852 – Other General Government	105,300.00

Total Expense \$ 1,017,844.00

