

April 14, 2014

**LAPEER TOWNSHIP REGULAR BOARD MEETING**

Lapeer Township Offices and Community Building  
1500 Morris Road, Lapeer Township, Lapeer County, Michigan

Board Present: Clerk Dawn Walker, Supervisor Scott Jarvis, Treasurer Lori Ann Taylor, Trustees Phil Thick and Bill Blaine.

Others Present: Jerry Gwyn Lapeer Township Police Chief, Lenny Schneider Board of County Commissioners, Jan Peabody, Committee to Elect Jan Peabody, Bruce Smith, resident and Deputy Clerk, Nancy Bradford.

Supervisor Jarvis called the meeting to order at 7:00 p.m. Everyone stood for the Pledge of Allegiance.

Agenda: *Moved by Blaine, support by Thick to approve the agenda. The agenda was approved unanimously.*

Consent Agenda: General Correspondence for review:  
Police Statistics for March 2014 – Given by Chief Gwyn  
Fire Department monthly reports for March 2014  
Construction Code Authority report  
Thumb Narcotics Unit annual report

Public Time: Jan Peabody introduced herself to the Board and announced that she is running for the 82<sup>nd</sup> State Representative seat and asked for support at the August 5th Primary.

M14-04-01: *Moved by Blaine, support by Thick to approve the March 10, 2014 regular board minutes as written. A vote was taken. Yes': All (5). Motion Carried.*

Treasurers Report

MARCH 2014	Closing Balance
<b>UNRESTRICTED FUNDS</b>	
Lapeer County Bank & Trust - General Fund Checking	\$1,736.44
Lapeer County Bank & Trust - General Fund Saving	\$23,281.17
Lapeer County Bank & Trust - Lapeer Township Police Community Service	\$556.46
Lapeer County Bank & Trust – General Investment TLA1	\$133,563.73
Lapeer County Bank & Trust - Capital Improvement TLA2	\$195,161.09
Lapeer County Bank & Trust - Revolving Improvement TLA3	\$189,682.22
Chase Bank - Investment	\$50,281.86
Cutwater Investment, State Share Revenue	\$131,881.33
Lapeer County Bank & Trust - CDAR's - 0.284% matures April 2014	\$200,000.00
Flagstar CD - .50% matures March 2015	\$100,000.00
<i>General Township Working Totals:</i>	<i>\$1,026,144.30</i>
<i>Certificate of Deposit / Investment Only:</i>	<i>\$482,163.19</i>
<b>RESTRICTED FUNDS</b>	
Lapeer County Bank & Trust - Disaster Contingency	\$300.22
Lapeer County Bank & Trust - Liquor Law Enforcement	\$100.08
Lapeer County Bank & Trust - Cemetery Trust	\$34,397.92

Lapeer County Bank & Trust - Trust & Agency	\$1.00
LCBT - Tax Collection	\$960.09
LCBT - Delinquent Tax Collection	\$514.93

Treasurer Taylor also reported on uncollected personal property taxes.

M14-04-02: *Moved by Thick, support by Blaine to approve the March 2014 Treasurers' report. A vote was taken. Yes': All (5). Motion Carried.*

Clerks  
Reports: Clerk Walker presented the following:

- Vouchers from March 16<sup>th</sup> thru April 15<sup>th</sup> in the amount of \$57,866.27, including the payroll from April 7<sup>th</sup>
- Profit & Loss budget through April 15, 2014
- April 7 payroll report
- Credit card statements
- Invoice registers from March and April 2014

Payment of  
Vouchers  
M14-04-03: *Moved by Jarvis, support by Thick to approve payment of the vouchers. A roll call vote was taken. Jarvis; yes, Thick; yes, Taylor; yes, Blaine; yes, Walker; yes. Yes': All (5). Motion Carried.*

T.N.U.  
Contribution  
M14-04-04: *Moved by Jarvis, support by Thick to approve a contribution of \$1,106 to Thumb Narcotics Unit (TNU), based on a .2188 per capita allocation effective in the upcoming fiscal year beginning July 1, 2014.*

Commissioner Lenny Schneider entered 7:30 p.m.

**RESOLUTIONS TO ESTABLISH TOWNSHIP OFFICERS SALARY**

Supervisor  
R14-04-01: Resolution offered by Jarvis, support by Blaine;

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Lapeer Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2014-2015 by adopting a resolution at least 30 days prior to the township annual meeting, and;

WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of the increase of the cost of living since township board members' salaries were last adjusted July 1, 2012,

NOW BE IT RESOLVED, that as of July 1<sup>st</sup>, 2014 the salary of the Board office of Supervisor shall remain as follows:

Supervisor: \$27,915.00 base salary

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on Monday, June 9<sup>th</sup>, 2014, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during each official's term of office. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salaries as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on April 14<sup>th</sup>, 2014, is properly adopted by the Lapeer Township Board at least 30 days prior to the annual meeting, as required by law.

Upon a roll call vote, the following voted, aye: Jarvis, Blaine, Thick, Taylor, Walker.  
Nays: None.

Abstain: None.

The supervisor declared the resolution adopted.

Clerk  
R14-04-02:

Resolution offered by Walker, support by Blaine;

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Lapeer Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2014-2015 by adopting a resolution at least 30 days prior to the township annual meeting, and;

WHEREAS, the township board deems that an adjustment in the salary of the office of clerk is warranted in consideration of the increase of the cost of living and additional responsibilities taken on by the clerk since township board members' salaries were last adjusted July 1, 2012,

NOW BE IT RESOLVED, that as of July 1<sup>st</sup>, 2014 the salary of the Board office of Clerk shall remain as follows:

Clerk: \$36,900.00 base salary; \$500.00 additional per election;  
\$97.00 for regular board minutes and \$48.50 for special board minutes when a board-recording secretary is not used.

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on Monday, June 9<sup>th</sup>, 2014, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during each official's term of office. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salaries as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on April 14<sup>th</sup>, 2014, is properly adopted by the Lapeer Township Board at least 30 days prior to the annual meeting, as required by law.

Upon a roll call vote, the following voted, aye: Walker, Blaine, Taylor, Jarvis, Thick.  
Nays: None.

Abstain: None.

The supervisor declared the resolution adopted.

Treasurer  
R14-04-03:

Resolution offered by Taylor, support by Walker.

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Lapeer Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2014-2015 by adopting a resolution at least 30 days prior to the township annual meeting, and;

WHEREAS, the township board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of the increase of the cost of living since township board members' salaries were last adjusted July 1, 2012,

NOW BE IT RESOLVED, that as of July 1<sup>st</sup>, 2014 the salary of the Board office of Treasurer shall remain as follows:

Treasurer: \$30,020.00 base salary

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on Monday, June 9<sup>th</sup>, 2014, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during each official's term of office. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salaries as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on April 14<sup>th</sup>, 2014, is properly adopted by the Lapeer Township Board at least 30 days prior to the annual meeting, as required by law.

Upon a roll call vote, the following voted, aye: Taylor, Walker, Thick, Blaine, Jarvis.  
Nays: None.  
Abstain: None.  
The supervisor declared the resolution adopted.

Trustee  
R14-04-04:

Resolution offered by Blaine, support by Taylor;

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Lapeer Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year 2014-2015 by adopting a resolution at least 30 days prior to the township annual meeting, and;

WHEREAS, the township board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of the increase of the cost of living and additional responsibilities taken on by the trustees since township board members' salaries were last adjusted July 1, 2012,

NOW BE IT RESOLVED, that as of July 1<sup>st</sup>, 2014 the salary of the Board office of Trustee shall remain as follows:

Trustee: \$4,880.00 base salary

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on Monday, June 9<sup>th</sup>, 2014, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during each official's term of office. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salaries as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on April 14<sup>th</sup>, 2014, is properly adopted by the Lapeer Township Board at least 30 days prior to the annual meeting, as required by law.

Upon a roll call vote, the following voted, aye: Blaine, Taylor, Thick, Jarvis, Walker.  
Nays: None.  
Abstain: none.

The supervisor declared the resolution adopted.

Lawn  
Service

Discussion by board in regards to varied services proposed.

M14-04-05: Moved by Jarvis, support by Blaine to approve Oakridge Lawn & Snow for weed control and fertilizer at the prepaid price of \$ 621.30. A vote was taken. Yes': All (5). Motion Carried.

M14-04-06: Moved by Jarvis, support by Blaine to approve Oakridge Lawn & Snow to provide the remaining services of; Round-up the walking trails two times through the season; Merit at the Township hall, the pavilion area, and at Hunters Creek Cemetery: for a total of \$ 1,145.00. A vote was taken. Yes': All (5). Motion Carried.

Assessing Contract  
R14-04-05: Moved by Walker, support by Thick to allow the Supervisor and the Clerk to sign a five year renewal contract with Excel Appraisals to begin on September 1, 2014 and expire on August 31, 2019. A roll call vote was taken. Walker; yes, Thick; yes, Jarvis; yes, Taylor; yes, Blaine; yes. Yes': All (5). Motion Carried.

Special Events Ordinance: A copy of the proposed Special Events Ordinance was reviewed and discussed by board members.  
Moved by Walker, support by Thick to TABLE this agenda item to allow time for further review.

Planning  
M14-04-07: Moved by Thick, support by Blaine to allow the Supervisor, Clerk and the Planning Chairman, Tim Roodvoets to interview perspective Planning Consultants and return to the Board with a recommendation. A vote was taken. Yes': All (5). Motion Carried.

Fire run Payment  
M14-04-08: Moved by Jarvis, support by Blaine to approve the remaining unpaid balance of \$1,000.00 on Lapeer Township fire run invoice #1428 be paid each month in the amount of \$25.00 until November 30, 2014 at which time the remaining balance will be paid in full. A vote was taken. Yes': All (5). Motion Carried.

Special Assessment District A Resolution to set a Special Assessment district for Blooming Fields Estates was reviewed and discussed. Amendments adding "Sugarbush Drive" to the resolution were made.

M14-04-09: Moved by Walker, support by Thick to move forward with the special assessment district and subsequent public hearing. A roll call vote was taken. Walker; yes, Thick; yes, Taylor; yes, Blaine; yes, Jarvis; yes. Yes': All (5). Motion Carried.

#### **RESOLUTION OF INTENT TO CREATE A SPECIAL ASSESSMENT DISTRICT FOR ROAD REPAIRS**

R14-04-06: At a meeting of the Lapeer Township Board held on the 14<sup>th</sup> day of April, 2014 at the Lapeer Township Hall, 1500 Morris Road, Lapeer, MI, this resolution was offered by Clerk Walker and supported by Trustee Thick.

#### **RECITALS**

A. Section 2 (c) of Public Act 188 of 1954, as amended (Act 188), being MCL 41.722(c), provides that a township board may establish a special assessment district and levy special assessments for the construction, improvement, and maintenance of public roads.

B. The Township Board has received plans and a cost estimate for the

construction, improvement, and maintenance to "Forest Drive", "Sugarbush Drive" and "Blooming Fields Drive".

C. Section 4 of Act 188 provides that upon receipt of the plans and cost estimate, the Township Board may order the plans and costs to be filed with the Township Clerk, may tentatively declare its intention to proceed with the project and tentatively designate the special assessment district against which the cost of the improvement is to be assessed.

**NOW, THEREFORE, BE IT RESOLVED:**

1. The Township Board hereby orders that the plans and cost estimates for the necessary construction, improvement, and maintenance to "Forest Drive" "Sugarbush Drive" and "Blooming Fields Drive" shall be filed with the Township Clerk.

2. The Township Board hereby tentatively declares its intention to proceed with the project and tentatively designates the special assessment district "Blooming Fields Estate Special Assessment District" against which the cost of the improvement will be assessed as follows:

See Exhibit "A" which has been attached to this Resolution and has been incorporated as though fully restated state herein.

3. A public hearing shall be conducted by the Township Board on the 15<sup>th</sup> day of May, 2014, at 7:00 p.m., at the Lapeer Township Hall, to hear comments on and objections to the project and the special assessment district.

4. The Township Clerk is hereby directed to cause a notice of the public hearing to be published and mailed in accordance with Act 188.

Parcels included in the special assessment district (otherwise known as exhibit A):

44-012-014-031-00	Beverly Seddon	1200 Sugarbush Dr.
44-012-014-019-80	M.J. Jr. & Susan Grosenbach	1207 Sugarbush Dr.
44-012-014-019-00	Danny & Sherry Davis	1225 Sugarbush Dr.
44-012-140-012-00	Scott & Brenda Bessette	1257 Sugarbush Dr.
44-012-140-013-00	S. Bessette & W. Edgerton	1269 Sugarbush Dr.
44-012-140-014-00	Robert & Heidi Prigel	1281 Sugarbush Dr.
44-012-140-015-00	Kurtis Rose	1295 Sugarbush Dr.
44-012-140-031-00	Edwin & Kathleen Barber	Sugarbush Dr.
44-012-140-032-00	Edwin & Kathleen Barber	1296 Sugarbush Dr.
44-012-140-003-00	Tim J. Jr., Clemens	2051 Forest Dr.
44-012-140-004-00	Robert & Deborah Keast	2063 Forest Dr.
44-012-140-005-00	Kelli Kuhn	2075 Forest Dr.
44-012-140-006-00	James & Rene Bishop	2087 Forest Dr.
44-012-140-007-00	William Laduke & Cheryl Lisewski	2099 Forest Dr.
44-012-140-008-00	Grant & Lyniece Fenner	2111 Forest Dr.
44-012-140-009-00	Greg & Kathy Moore Rev Liv Trust	2123 Forest Dr.
44-012-140-010-00	David & Arlene Frisch	2135 Forest Dr.
44-012-140-011-00	Darrell & Julie Hagen	2147 Forest Dr.
44-012-140-016-00	David & Robin Check	2146 Forest Dr.
44-012-140-017-00	John & Kimberly Novak Trust	2134 Forest Dr.

44-012-140-018-00	Donald Swindell	2122 Forest Dr.
44-012-140-019-00	James & Anne Shenck	2110 Forest Dr.
44-012-140-020-00	James & Anne Shenck	Forest Dr.
44-012-140-021-00	Ricky & Sally Beebe	2090 Forest Dr.
44-012-140-022-00	Donald & Lori Peacock	2080 Forest Dr.
44-012-014-020-00	Calvin & Colette Funderburk	1301 Blooming Fields Dr.
44-012-140-029-00	Donna Herman	1350 Blooming Fields Dr.
44-012-140-030-00	Beverly Woycik	Blooming Fields Dr.
44-012-140-033-00	Christopher & Jennifer Geroux	1309 Blooming Fields Dr.
44-012-140-034-00	William & Verna Mae Valley	1321 Blooming Fields Dr.
44-012-140-035-00	Troy & Donna Wobschall	1333 Blooming Fields Dr.
44-012-140-037-00	Andreas Frobose	1357 Blooming Fields Dr.
44-012-140-038-00	Brian & Brandon Moore	1369 Blooming Fields Dr.


Upon a roll call vote, the following voted;  
 AYES: Walker, Thick, Jarvis, Blaine, Taylor.  
 NAYS: None.  
 ABSTAIN: None

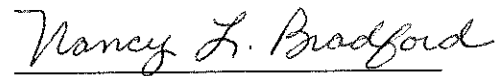
The Supervisor declared the resolution adopted.

**PUBLIC TIME:** Commissioner Schneider greeted the board and stated his availability for questions. Clerk Walker discussed the upcoming Spring Cleanup Day and shared with the board the progress she has made in regards to several grants she is working on.

**Reports:** Bill Blaine spoke regarding the current status of the EMS.

**Adjournment:** *The meeting was unanimously adjourned (at 8:32 p.m.).*

  
 Dawn M. Walker, CMC  
 Lapeer Township Clerk

  
 Nancy L. Bradford  
 Lapeer Township Deputy Clerk