

May 12, 2014

LAPEER TOWNSHIP REGULAR BOARD MEETING

Lapeer Township Offices and Community Building
1500 Morris Road, Lapeer Township, Lapeer County, Michigan

Board Present: Clerk Dawn Walker, Supervisor Scott Jarvis, and Trustee Bill Blaine

Excused: Treasurer Lori Ann Taylor and Trustee Phil Thick

Others Present: Jerry Gwyn - Lapeer Township Police Chief, Linda Jarvis - Board of County Commissioners, Bruce Smith - resident, Wes Smith - The County Press, Rick Pearson - Lapeer County Road Commission, Sharna Smith - candidate for State Representative.

Supervisor Jarvis called the meeting to order at 8:30 a.m. Everyone stood for the Pledge of Allegiance.

Linda Jarvis and Sharna Smith entered at 8:32 a.m.

Agenda: *Moved by Blaine, support by Jarvis to approve the agenda. The agenda was approved unanimously.*

Consent Agenda: General Correspondence for review:
Police Statistics for April 2014 – Given by Chief Gwyn
Fire Department monthly reports for April 2014

Patrol Car M14-05-01: *Moved by Blaine, support by Walker to approve the purchase of a new patrol car for the police department, not to exceed an amount of \$ 23,000. A roll call vote was taken. Blaine; yes, Walker; yes, Jarvis yes. Yea': All three (3). Motion Carried.*

Laser: Chief Gwyn informed the board that the department laser has been sent in for service at a cost of approximately three to eight hundred dollars. The installation of the new in-car camera systems has been completed as well.

Radar Equipment M14-05-02: *Moved by Walker, support by Blaine to approve the purchase of new radar equipment in the amount of \$1,600.00. A roll call vote was taken. Walker; yes, Blaine; yes, Jarvis; yes. Yea': All three (3). Motion Carried.*

Public Time:

Fire run credit: Wes Smith spoke in regards to the fire run at the "County Press" building.
M14-05-03: *Moved by Jarvis, support by Blaine to remove the fire run charge of April 14, 2014 invoice number 1438 from the County Press. A vote was taken. Yea': All (3). Motion Carried.*

Sharna Smith addressed the board in regards to her candidacy for State Representative.

Linda Jarvis was asked questions in regards to the county adopted ORV ordinance and a hazardous waste cleanup.

Public Time closed.

LCRC
M14-05-04:

Rick Pearson of the Lapeer County Road Commission presented the board with ballot language for the upcoming August election.
Moved by Jarvis, support by Blaine to support the placement of ballot language on the August 5, 2014 primary election giving voters the opportunity to choose or deny a millage for maintenance of county roads. A vote was taken. Yea': All (3). Motion Carried.

M14-05-05:

Moved by Blaine, support by Jarvis to approve the April 14, 2014 regular board minutes as written and the May 7, 2014 special board meeting minutes as written. A vote was taken. Yea': All (3). Motion Carried.

Treasurers
Report

| APRIL 2014 | Closing Balance |
|-----------------------------------------------------------------------|-----------------------|
| UNRESTRICTED FUNDS | |
| Lapeer County Bank & Trust - General Fund Checking | \$3,761.04 |
| Lapeer County Bank & Trust - General Fund Saving | \$52,093.01 |
| Lapeer County Bank & Trust - Lapeer Township Police Community Service | \$556.46 |
| Lapeer County Bank & Trust - General Investment TLA1 | \$78,633.75 |
| Lapeer County Bank & Trust - Capital Improvement TLA2 | \$195,170.69 |
| Lapeer County Bank & Trust - Revolving Improvement TLA3 | \$189,691.57 |
| Chase Bank - Investment | \$50,283.26 |
| Cutwater Investment, State Share Revenue | \$186,595.72 |
| Lapeer County Bank & Trust - CDAR's - 0.3% matures April 2015 | \$200,000.00 |
| Flagstar CD - .50% matures March 2015 | \$100,000.00 |
| General Township Working Totals: | \$1,056,785.50 |
| Certificate of Deposit / Investment Only: | \$482,163.19 |
| RESTRICTED FUNDS | |
| Lapeer County Bank & Trust - Disaster Contingency | \$300.22 |
| Lapeer County Bank & Trust - Liquor Law Enforcement | \$100.08 |
| Lapeer County Bank & Trust - Cemetery Trust | \$34,400.75 |
| Lapeer County Bank & Trust - Trust & Agency | \$1.00 |
| LCBT - Tax Collection | \$960.09 |
| LCBT - Delinquent Tax Collection | \$514.93 |

M14-05-06:

Moved by Walker, support by Jarvis to approve the April 2014 Treasurers' report. A vote was taken. Yea': All (3). Motion Carried.

Budget
Amendments
M14-05-07:

MAY 2014, General Fund Budget Amendments

| May 2014 | Increase | Decrease |
|-------------------------------------------|-------------|----------|
| INCOME | | |
| 101-699-212 Received from Liquor Law Fund | | \$130.00 |
| 101-540-000 Grants Received | \$ 5,000.00 | |
| 101-677-500 Reimbursements - Elections | \$ 2,000.00 | |

| EXPENSE | Increase | Decrease |
|----------------------------------------------------------|-----------------|-----------------|
| 101-721-7050 Planning Commission - Wages | | \$ 1,000.00 |
| 101-721-8010 Planning Commission-Professional Services | \$ 3,000.00 | |
| 101-721-8011 Planning Commission Services - Twp Eng | | \$ 1,500.00 |
| 101-721-8100 Planning Commission - Membership | \$ 420.00 | |
| 101-215-7030 Clerk - Deputy Clerk | | \$ 120.00 |
| 101-215-7160 Clerk - Health Insurance | \$ 120.00 | |
| 101-247-7050 BOR – Wages per Diem | | \$ 500.00 |
| 101-247-8600 BOR – Conferences & Education | | \$ 300.00 |
| 101-253-7030 Treasurer – Deputy Treasurer | \$ 15.00 | |
| 101-253-7160 Treasurer – Health Insurance | \$ 170.00 | |
| 101-253-7270 Treasurer – Office Supplies | | \$ 200.00 |
| 101-253-8600 Treasurer – Conferences & Education | \$ 145.00 | |
| 101-253-9640 Treasurer – Property Tax Chargebacks | \$ 2,050.00 | |
| 101-262-7050 Elections – Wages Per Diem | | \$ 1,380.00 |
| 101-263-9770 General Office – Hardware | \$ 200.00 | |
| 101-263-9790 General Office – Office Equipment | | \$ 1,120.00 |
| 101-265-8010 Township Grounds, Professional Service | \$ 2,000.00 | |
| 101-265-8030 Township Grounds - Contractual Snow Removal | \$ 5,200.00 | |
| 101-265-9250 Township Grounds, Utilities | \$ 1,000.00 | |
| 101-265-9300 Township Grounds – Maintenance, Repair | \$ 2,600.00 | |
| 101-265-9750 Township Grounds – Bldg Improvements | | \$ 3,000.00 |
| 101-265-9790 Township Grounds – Office Equipment | | \$ 2,500.00 |
| 101-266-8011 Attorney – Contract Government Body | \$ 1,500.00 | |
| 101-266-8016 Attorney – Contract Tax/Assessing | | \$ 1,500.00 |
| 101-276-8040 Opening, Closing, Foundations | | \$ 1,000.00 |
| 101-276-9300 Repair & Maintenance | \$ 1,000.00 | |
| 101-651-969 Township Contribution Ambulance | | \$ 10,112.00 |
| 101-282-7050 Committee – Wages Per Diem | \$ 100.00 | |
| 101-282-8600 Committee – Conferences & Education | | \$ 100.00 |
| 101-336-9740 Fire Service, Land Improvements | | \$ 4,000.00 |
| 101-751-9740 Recreation – Land, Improvement | \$ 500.00 | |

MAY 2014, Fund 212 - Liquor Law, Budget Amendments

| | Increase | Decrease |
|-----------------------------------------------------|-----------------|-----------------|
| 212-677-000 Reimbursement (Income) | | \$130.00 |
| 212-966-969 Contribution to General Fund (Expense) | | \$130.00 |

Moved by Jarvis, support by Blaine to approve the above budget amendments for the fiscal year 2013-2014. A roll call vote was taken. Jarvis; yes, Blaine; yes, Walker; yes. Yea': All three (3). Motion Carried.

Clerks
Reports:

Clerk Walker presented the following:

- Vouchers from April 16th thru May 15th in the amount of \$62,229.82 which includes the payroll from May 5th
- Profit & Loss budget through May 15, 2014
- May 5th payroll report
- Credit card statements
- Invoice registers from May 2014

Payment of Vouchers
M14-05-08: Moved by Jarvis, support by Blaine to approve payment of the vouchers. A roll call vote was taken. Jarvis; yes, Blaine; yes, Walker; yes. Yea': All three (3). Motion Carried.

Conference
M14-05-09: Moved by Blaine, support by Jarvis to approve attendance by Clerk Walker at the 2014 Clerks summer conference in Grand Rapids. A vote was taken. Yea': All (3). Motion Carried.

Dues
M14-05-10: A dues invoice for the I-69 International trade corridor was received. Moved by Jarvis, support by Walker to pay the invoice in the amount of \$1,363.54. A vote was taken. Yes': All (3). Motion Carried.

It was noted to ask Patricia Lucas to appear at a future board meeting.

Cemetery Cleanup
M14-05-11: Moved by Jarvis, support by Walker to approve the clean-up at the Township cemeteries by Bond's Tree Work, not to exceed \$1,075.00. A vote was taken. Yea': All (3). Motion Carried.

Fireworks Appropriation
M14-05-12: Moved by Jarvis, support by Walker to appropriate \$200.00 in support of the Armistice/Independence Day celebration. A vote was taken. Yes': All (3). Motion Carried.

Planning Consultant
R14-05-01: Moved by Jarvis, support by Blaine to contract with Rowe Professional Services Company for Planning Consultant services at an hourly fee as proposed in their quote. A roll call vote was taken. Jarvis; yes, Blaine; yes, Walker; yes. Yea': All three (3). Resolution Adopted.

Deposits
M14-05-13: Clerk Walker has planning commission deposits for closed files that need to be refunded as follows:

| | |
|------------------------------------------|------------|
| SPR 2014-001, JAS Expedited Trucking LLC | \$1,250.00 |
| SLU 2014-002, Hunters Creek Venue | \$1,270.00 |

Moved by Blaine, support by Jarvis to refund the above deposits. A vote was taken. Yea': All three (3). Motion Carried.

Roadwork
M14-05-14: Moved by Walker, support by Blaine to approve the contract #504-012-144100; for ditching, tree cutting and culvert replacement on Peppermill between Morris and Maple Grove roads. A vote was taken. Yes': All (3). Motion Carried.

Credit Bureau
M14-05-15: Moved by Blaine, support by Jarvis to remove all unsettled Township accounts currently held by Credit Bureau Services of Michigan, Inc. from collections. A vote was taken. Yes': All (3). Motion Carried.

BUDGET PUBLIC HEARING

Supervisor Jarvis opened the budget public hearing at 9:44 a.m.

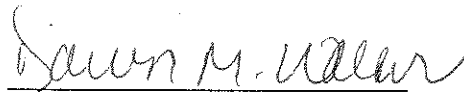
Comments were received and questions answered in regards to the 2014-2015 proposed budget.

Supervisor Jarvis closed the budget public hearing at 10:05 a.m.

PUBLIC TIME: No further public time.

Reports: Bill Blaine spoke in regards as the Lapeer Township representative on Lapeer County EMS.

Adjournment: *Moved by Blaine, support by Jarvis to adjourn the meeting.
The meeting was unanimously adjourned (at 10:15 a.m.).*



Dawn M. Walker, CMC
Lapeer Township Clerk